

Garthorpe and Coston Parish Council

All Councillors are summoned to attend a meeting of Garthorpe and Coston Parish Council at St Andrew's Parish Church, Coston on Tuesday 7th May 2024 at 7.10pm, or earlier if questions from the Public finish before this time.

Before the meeting, a period of up to 10 minutes from 7.00pm will be allowed for members of the public to raise matters. A maximum of 3 minutes per person will be allowed, Councillors are asked to attend this session as well as the meeting.

A Daly

Garthorpe and Coston Parish Clerk

AGENDA

- 1. To elect a Chairman for 24/25.**
- 2. Apologies - to receive and approve reasons for absence.**
- 3. To receive declarations of interest and any applications for dispensation under the Localism Act 2011.**
- 4. To receive and approve for signature the Minutes of the Parish Council meeting held on 18th March 2024.**
- 5. To receive a report from Borough, County and Parish Councillors.**
- 6. To ratify the level of insurance cover and to agree to the renewal of the Insurance with Clear at a cost of £246.80.**
- 7. To resolve to defer the review of the following documents specified in Standing Orders for review at the annual parish council meeting to a later meeting:**
 - a. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.**
 - b. Review of inventory of land and other assets including buildings and office equipment.**
 - c. Review of the Council's and/or staff subscriptions to other bodies.**

- d. Review of the Council's complaints procedure.
- e. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21);
- f. Review of the Council's policy for dealing with the press/media.
- g. Review of the Council's employment policies and procedures.

8. Finance

- a) To receive the Internal Auditors report and consider any actions resulting from it. (Appendix 1).
- b) To review and agree the Certificate of Exemption – for Annual Governance and Accounting Return. (Appendix 2).
- c) To consider and approve the bank reconciliation and explanation of variances. (Appendix 3).
- d) To consider and approve the Annual Governance statement for 2022-23, (Appendix 4).
- e) To consider and approve the Annual Accounting statement for 2022.23.(Appendix 5)
- f) To appoint a Councillor other than the Chairman to verify bank reconciliations in accordance with financial regulations.
- g) To note the budget monitoring statement to 31st March 2024 and to resolve for it to be verified to the bank account.
- h) To agree the accounts for payment. (Appendix 6)

9. To discuss the proposal for an anaerobic digester at Sewstern

10. To receive an update on the Speed Indicator Device and the defib.

11. AOB

12. To confirm date of next meeting(s).

CLOSE